



# REGIONAL INSTITUTE OF EDUCATION, AJMER

(National Council of Educational Research & Training)  
(NAAC accredited with A+ Grade Institution of NCERT)

Affix  
latest  
photo

## Performa for checking of original documents and depositing fees etc. Session 2022 - 2023

Programme : .....

Reg./Appl. No.....

1. Name of Student (In Capital letters) : .....  
Mob.No. ....  
E-mail .....
2. Mother's Name : .....  
Mob.No. ....  
E-mail .....
3. Father/Guardian's Name : .....  
Mob.No. ....  
E-mail .....
4. Date of Birth : .....
5. Category : .....  
(General/EWS/OBC/SC/ST/PWD)
6. Aadhar Card No. : .....  
(A photocopy must be attached)
7. State from which you have been selected for admission : .....
8. Annual income of Parents : .....  
(A photocopy must be attached)
9. Residence Address : .....  
.....  
Post.....Distt.....  
State.....Pin .....
10. Name of Home-Town : .....
11. Nearest Railway Station : .....
12. Nearest Bus Station : .....  
(For of Railway/Bus Concession)
13. Are you employed ? : .....  
(If employed, give the name & address of the Employer)
14. Teaching Experience (Certificate to be enclosed duly countersigned by the Inspector of School/ District Education Officer/BDO) : .....
15. Name of the Board/University last attended : .....
16. Name of the Institution last attended. : .....
17. In case you have already been enrolled in the MDS University, Ajmer please mention your Enrolment Number : .....
18. Whether Hostel accommodation is required? : Yes / No
19. Whether Police verification certificate is enclosed? : Yes / No

20. **Academic Records**

:

Examination Passed	Year	Division	MARKS		Percentage of marks obtained	Subject Offered
			Maximum	Obtained		
Sr. Sec./Inter/+2						
B.A./B.Com./B.Sc.						
M.A./M.Com./M.Sc.						
B.Ed./B.T./L.T.						
M.Ed.						
Other						

Date :

Full Signature of the student

**FOR OFFICE USE ONLY**

Original documents have been checked by me and found correct. Self Attested/Attested copies of necessary documents along with the Original Transfer Certificate/College Leaving Certificate/Relieving letter/No Objection Certificate from the Organization/Institution last served/serving are enclosed in the original Application Form.

The student Ms./Mr. .... reported in the forenoon/afternoon of .....

CHECKING OFFICER

Fees may be accepted/not accepted.

CONVENOR

HEAD OF DEPARTMENT/CHAIRPERSON ADMISSION COMMITTEE

PRINCIPAL

Hostel accomodation allowed/not allowed.

CHIEF WARDEN

**FOR ACCOUNTS SECTION USE ONLY**

Ms./Mr. .... has deposited her/his fees amounting to Rs. .... vide Receipt No. .... dated .....

Dated .....

Signature of Cashier



No. \_\_\_\_\_

**REGIONAL INSTITUTE OF EDUCATION AJMER**  
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**Application for Hostel Admission**

Session 2022-2023

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1. Name of Student : .....Mob.No.....
2. Aadhar No. : .....
3. Mother's Name : .....Mob.No.....
4. Father/Husband/Guardian's Name : .....Mob.No.....
5. Permanent Home Address : .....
6. Local Guardian and Address (if any) : .....  
with Phone/Mobile No. ....
7. Programme/Course Admitted to : .....
8. Date of Admission : .....
9. Fee Receipt No.: .....and Date.....
10. Name and Address of Persons to be contacted in emergency :  
(1)..... Mobile No. ....  
(2) ..... Mobile No. ....

**11. Declaration and Undertaking of Hostel Rules:**

- (i) The above information is correct to the best of my knowledge and belief.
- (ii) I have read and fully understood the rules and regulations of the hostel. I shall abide by them.
- (iii) In case I fail in the University Main Examination, I shall immediately vacate the hostel.

**Date :**

**Signature of the Student**

**Remarks of the Head of the Department :** Recommended/Not recommended for admission.

**Date :**

**Signature of HOD**

**ORDER**

Ms./Mr. .... D/o W/o S/o.....  
is hereby provisionally allotted Room No..... in .....Hostel w.e.f. ....  
Her/His admission is subject to her/his good conduct during the stay in the hostel.

**Warden**

**Chief Warden**

**ACKNOWLEDGEMENT**

I have occupied Room No..... of ..... Hostel. I have taken possession of the following articles which are in good condition. The safe custody of these articles is my responsibility. If I am found involved in any activity leading to damage to the hostel property, I will bear the expenses of the damage.

Table-1, Ceiling Fan-1,  
Chair-1, Complete Tube Light-1  
Cot-1, .....

**Place:** Ajmer

**Signature of the Hosteler**  
**Date:** \_\_\_\_\_

**This form should be submitted to the Hostel Clerk immediately.**



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## MEDICAL CERTIFICATE

Name: ..... D/o S/o Shri .....

Age: ..... Sex: ..... Height: ..... Weight: .....

Chest Measurement: .....

Heart and Lungs: .....

Vision : Distance: .....

Near: .....

Remarks (if any): .....

Color vision: .....

(Inability to distinguish between principal colours)

Congenital or other diseases: .....

.....

Hearing: .....

(Whether defective, must be corrected)

Pregnancy (Female candidate): Yes / No

\* I hereby certify that I have examined Ms./Mr. ....  
a candidate for admission to Four Year B.A.B.Ed./ Four Year B.Sc.B.Ed./ Two Year B.Ed./ Two  
Year M.Ed. Programme/ Diploma Course of Guidance and Counselling (DCGC) in the Regional  
Institute of Education (NCERT), Ajmer (Rajasthan) and could not discover that she/he has any  
disease except ..... I  
do not consider that her/his will hamper her/his studies for the above mentioned programme/course.

Date .....

MEDICAL OFFICER

Place .....

SEAL

\* This certificate is to be given by a Medical Officer of a District Govt. Hospital or Superintendent of Medical College/Hospital in the State.

## DECLARATION / UNDERTAKING

I, Ms./Mr. .... D/o W/o S/o Shri .....  
in the light of Supreme Court judgment hereby solemnly declare that:

1. I have never indulged in any incident of ragging nor I will indulge in such kind of act in future. If I am found indulged in such activities of ragging, my admission will be automatically stand cancelled.
2. I have gone through all the rules and regulations of the Institute and I agree to abide by the same. I will adhere to all the rules pertaining to discipline of the hostel and the Institute. In previous classes I was not involved in any act of indiscipline. I shall not indulge in any indiscipline activities leading to damage of Hostel/Institute furniture, CCTV Camera's etc. I also declare that I shall submit the hostel admission form in the stipulated time. I shall not take any part in the unauthorised occupancy in the hostel room. I also declare that I am not working in any government/semi government/autonomous/private institution.
3. I was never charged of any misbehaviour/crime and neither I have been released on bail in matter of any criminal act and no criminal case in pending against me in any Court of law.
4. No complaint/FIR has been lodged against me by any authority of previous Institution in which I studied.
5. I am well aware of the University rules regarding 80% attendance in each subject, which is compulsory, failing which I shall be debarred from taking the examination. If I remain absent without intimation to the Institute continuously for 15 days or more from the Institute for any reason, my name shall be struck off automatically from the students roll.
6. I shall attend classes regularly in the Institute and my admission can be cancelled if I continuously remain absent without the permission of Principal for a period of fifteen days or more. If, due to shortage of attendance, I am detained from appearing in the University Examination the responsibility would be of my own.
7. I hereby undertake that I shall participate in all the celebrations hosted by the Institute positively and abide by all the rules and regulations of the Institute. In case of my unsatisfactory conduct in and or outside the Institute, my admission may be cancelled and I may be expelled from the Hostel and or Institute.
8. I declare that all the entries in my admission form are true and correct to the best of my knowledge and belief. In case anything is found wrong/incorrect my admission will automatically stand cancelled.
9. In case any relevant information is found to be suppressed by me, my admission can be cancelled at any time.
10. I have read the "Hostel rules" carefully and agreed to abide by them strictly.
11. I shall abide the rules and regulations mentioned in ordinance of Maharshi Dayanand Saraswati Univeristy, Ajmer.

Date \_\_\_\_\_

Signature of the student \_\_\_\_\_

Name \_\_\_\_\_

Class \_\_\_\_\_

My latest address is:-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I agree to abide by the declaration/undertaking given by my ward.

Signature of the parents/Guardian \_\_\_\_\_

Name \_\_\_\_\_

Relation with the student \_\_\_\_\_

Emergency contact number \_\_\_\_\_

**UNDERTAKING FOR ATTENDANCE (Session 2022-2023)**

**UNDERTAKING BY STUDENT**

I \_\_\_\_\_ (name of student) D/o S/o \_\_\_\_\_  
\_\_\_\_\_ do hereby undertake that in case my phase-wise attendance is found short  
(as per M.D.S.U., Ajmer norms) in R.I.E., Ajmer for the \_\_\_\_\_ (Session/Semester) in  
class \_\_\_\_\_, my admission from this Institution or Hostel or both may  
be cancelled.

Signature of the Student.....  
Name of the Student.....

**UNDERTAKING BY PARENTS/GUARDIAN**

I \_\_\_\_\_ (name of parent) \_\_\_\_\_ (Relation)  
of \_\_\_\_\_ (name of student) do hereby undertake that I am aware of  
attendance rules (M.D.S.U., Ajmer) and cancellation of admission due to shortage in attendance.  
In case the shortage of the attendance of my ward \_\_\_\_\_ (name of  
student), her/his admission may be cancelled from the Institute or Hostel or both.

Signature of the Parents/Guardian.....  
Name of the Parents/Guardian.....

**ANNEXURE I**  
**AFFIDAVIT BY THE STUDENT**

I, \_\_\_\_\_ (full name of student with Registration Number)  
S/o D/o Mr./Mrs./Ms. \_\_\_\_\_, having  
been admitted to \_\_\_\_\_ (name of the institution), have  
received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher  
Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the  
provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the  
penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting  
ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
  - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the  
Regulations .
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be  
constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the  
Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or  
any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on  
account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm  
that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that
  - a) I will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity  
while in and off the institution campus.
  - b. I will be solely responsible for any kind of accident/mishap caused on account of the above mentioned  
clause (6.a).

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent  
Name : \_\_\_\_\_

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false  
and nothing has been concealed or misstated therein.

Verified at -----(place) on this the -----(day) of -----(month), -----(year).

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the -----(day) of -----(month), -----  
(year ) after reading the contents of this affidavit.

**OATH COMMJSSIONER**

*Note : It is mandatory to submit this affidavit in the above format, if you desire to register for the  
forthcoming academic session.*

**ANNEXURE II**  
**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. \_\_\_\_\_ (full name of parent/guardian)  
father/mother/guardian of, \_\_\_\_\_ (full name of  
student with Registration Number), having been admitted to

\_\_\_\_\_ (name of the institution), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my Ward is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that
  - a) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
  - b) My ward will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent  
Name : \_\_\_\_\_

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at -----(place) on this the -----(day) of -----(month), -----(year).

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the -----(day) of -----(month), -----(year) after reading the contents of this affidavit.

OATH COMMISSIONER

*Note : It is mandatory to submit this affidavit in the above format, if you desire to register for the forthcoming academic session.*



To

The Principal,  
Regional Institute of Education,  
AJMER (Raj.)

**SUBJECT : UNDERTAKING FOR SUBMISSION OF DOCUMENTS.**

Sir,

I \_\_\_\_\_ Reg. No. \_\_\_\_\_

Son/Daughter of Shri \_\_\_\_\_

a candidate for admission to \_\_\_\_\_ (Name of Programme with Group) do hereby **undertake to submit the following documents within fifteen days from today failing which my admission may please be cancelled.**

I may kindly be allowed to deposit Institute's fees and get provisional admission.

S.No.	Name of Document	Please Tick ( ✓ ) against the document/s which is/are submitted within 15 days from the date of admission
1	Transfer Certificate (TC)	
2	Character Certificate (CC)	
3	Police Verification Certificate	
4	Family Income Certificate	
5		
6		
7		
8		

Yours faithfully,

Date: \_\_\_\_\_

Signature \_\_\_\_\_